



March 13, 2020

Dear Parents, Guardians, and Students,

There is nothing we value more than the safety, well-being, and peace of mind of our students, families, faculty, and staff. In response to ongoing concerns related to COVID-19 (Coronavirus), Cristo Rey Brooklyn will be shifting to an online, at-home learning model effective Monday, March 16th. We are also suspending student participation in the Corporate Work Study Program effective the same day. Our building will only be available to specific essential employees for now. We will alert the community as soon as we make the decision to reopen our home at 710 E.37th Street.

The goal is for all students to stay current with their academic work and continue learning while the physical school building is closed for instruction. For this reason, the school has created expectations for students that include the following:

- **Virtually attend and participate in classes** according to **your usual class schedule**. For example: if a student has World History on Monday at 8 am. She/he should be checking email frequently but especially during class time. Follow the directions provided by the teacher. Watch any videos provided, read articles, participate in google classroom discussion groups, write, respond and take quizzes and tests. If your teacher invites you to a zoom meeting during class time, you are expected to attend.
- **Complete and submit assignments** provided by each teacher.
- **Communication with teachers** via email. Students can expect a response from teachers within 24-48 hours, typically by 2pm daily.
- **Use your daily schedule and check Google classroom for each class and check Powerschool** periodically (at least twice a day) and respond in a timely fashion to all communications.

In order to support online learning, students and teachers have been provided with Ipads to support learning from their homes. **It is absolutely imperative that students bring their devices home with them at the end of the day Friday. Students must also have all the necessary chargers and accessories.** The devices are equipped with everything a student will need to participate in all

school work. ALL devices are equipped with access to Sprint's 5G Network. Please let us know immediately if the device is not in working order.

Students are not to go to their CWSP work sites on the day that they normally work. Many of our CWSP partners have already directed us to not have the student-workers come to the office and we expect many more to do so in the next day or two. We have therefore made the decision to suspend participation for all students. The CWSP Department will advise all our work study of this decision. It is very unlikely that our partners will have work assignments for their student workers to perform from home during this period but if any of them do, we will be sure to notify the individual students affected. The school's work study staff may also have assignments for students but if so, they are likely to be limited in nature. So on the day that the students would otherwise be going to work should represent a real opportunity for them to become more comfortable with the online learning process, catch up on their other subjects, etc.

The school will continue to provide you and your student with regular updates regarding classroom instruction, the Corporate Work Study Program and our return to a regular schedule with classes held at the school site and students returning to their work assignments. It is our strong desire to do so as soon as possible, for many reasons, not the least of which is that we recognize this disruptive change imposes a real burden on many of our families. Thank you! But like our parents and guardians, our foremost priority is our students' health and safety and until it is determined that the risk to all members of the Cristo Rey Brooklyn community, especially our young people, has been sufficiently minimized, we need to take these precautions.

Please do not hesitate to contact me or our Assistant Principal Ms. Philippe if you have questions or concerns regarding our school's plan for classroom instruction during this current health crisis. Should you have any questions concerning the CWSP, please email the work study department (cwsp@crstoreybrooklyn.org) and one of our team members (Ms. Miraglia, Ms. Taylor or Mr. Fitzsimmons) will be sure to get in touch. General questions can be directed to me or the school President, Mr. Henson.

While I can not predict the future, I do know that working together we will all get through this crisis and come out stronger on the other side.

Sincerely,

Joe Dugan
Principal